



Australian Government
Australian Sports Commission

AUSTRALIAN SPORTS COMMISSION (ASC) APPLICATION FORM FOR ACCOMMODATING CHILDREN UNDER THE AGE OF 8 YEARS AT THE AIS RESIDENCES

This form must be filled out and signed by a parent of the child or children for whom the stay in Residences is being requested. Please read the Residences Rules and Regulations at http://www.ausport.gov.au/partners/ais_campus_agreements. Please return the filled and signed form by email to: Reservations@ausport.gov.au

Why is accommodation outside of the AIS Residences not suitable for this stay?

Have you been informed whether accommodation designated by the ASC as being suitable for housing children is available?
 Yes/ No

Please confirm that the duration of the residential stay is a temporary, short term requirement: Yes/ No

Please provide details (name, date of birth) of the child or children who will be accompanying you to stay at the Residences:

Please provide details of how you will provide and ensure complete supervision of your child/children by adults at all times while staying at the Residences. If care and supervision will be shared with others, please provide all names including family members:

Child minding by paid for/hired child minding services must have a current first aid qualification and a working with vulnerable people clearance card.

- Application details can be found at http://www.ors.act.gov.au/community/working_with_vulnerable_people_wwvp/forms_and_fees
- Please provide names and mobile numbers of child minders and attach details.

Please acknowledge the following details:

- All child minders (including family members) must be 18 years of age or above
- Organised child minders (not staying in Residences) must be approved by Residences management first. They must sign in and sign out with Reception each day. On the first day they will be provided a briefing by Reception staff covering emergency procedures and contact details.
 - Only those authorised by you in writing will be provided an access card to the accommodation.
 - You accept full responsibility for the child minder's behaviour and actions within the Residences. They will be expected to follow the residences rules and regulations.
 - Child minders are not permitted to have visitors unless approved by you and advised to us in writing in advance.
- You agree to ensure that access cards or any residences property is not taken off site by a child minder
- Residences will not provide or organise baby cots. It is the responsibility of the parent to supply or hire a baby cot. Where a cot is hired, delivery is confirmed to the parent by the hire company in advance of arrival especially where arrival is after business hours, weekend or public holiday. Residences staff will not provide assistance with opening or setting up of a baby cot.
- You agree to keep Reception informed in advance of all changes to arrangements
- Approval is considered based on details provided and availability of appropriate accommodation.

Please sign agreement to the details in this form and the ASC's Child Policy provided:

 Name of Parent/Legal Guardian

 Signature of Parent/Legal Guardian

 Date

